

Headteacher: Mrs Joanne Andrews

15<sup>th</sup> October 2021

## **New Build Updates**

Dear Parents/Carers,

As you are aware we are having a new build at the front of school. The work is due to start over the half term break and therefore I wanted to communicate some important information to you regarding access to school:

- The main front door to school (the red door to the reception area) will not be in use for the time the work is taking place (possibly until March 2022)
- The side gate giving access from the front of school round past the Year 6 classrooms will be moved but there will still be access
- Year 3 classes (3DW and 3DR) will still enter and leave school via the school hall
- The front of school will have an area cordoned off for the build and there will be workmen on site outside the main entrance (please be aware when accessing school)

We need to ensure that communication can take place between you and school but unfortunately, we will be unable to have visitors without prior arrangement. If you need to communicate anything to school, please use the following ways:

- Call the school office or email admin@dsatparkland.org
- Contact your child's teacher via class Dojo or Tapestry
- Contact the pastoral mobile (call or text) 07709 888001

The office can arrange a face-to-face meeting for you with a member of staff or can arrange for you to have a call back.

If your child is late arriving at school in the morning, please call the school office (0116 278 2142) and a member of staff will meet you at the back door (via the back staff car park). We encourage you to ensure your child is in school on time every day.

Collection at the end of the day will be using our normal school procedures. We will, of course, continue to communicate any changes to you.

I would like to thank you for your support during this disruptive time and wish you all a happy and relaxing half term break.

Yours sincerely

Mrs J Andrews

Headteacher

Andrews

St Thomas Road, South Wigston, Leicester, LE18 4TA

Tel: 0116 278 2142

Email: admin@dsatparkland.org Website: www.parklandprimary.co.uk







Registered in England No. 8104111